



City of Kenora
Planning Advisory Committee
60 Fourteenth St. N., 2nd Floor
Kenora, Ontario P9N 4M9
807-467-2059

**Minutes
City of Kenora Planning Advisory Committee
Regular Meeting held in the Operations Centre Building
60 Fourteenth St. N., 2nd Floor
August 18, 2015
7:00 p.m.**

Present:	Wayne Gauld	Chair
	Ray Pearson	Member
	Vince Cianci	Member
	David Blake	Member
	Christopher Price	Member
	Graham Chaze	Member
	Melissa Shaw	Observer
	Tara Rickaby	Secretary-Treasurer
	Patti McLaughlin	(Minute Taker)
Regrets:	Charlotte Caron	Manager of Property and Planning
	Robert Kitowski	Member
Delegation:	None requested.	

(i) Call meeting to order

Wayne Gauld called the August 18th, 2015, meeting of the Kenora Planning Advisory Committee to order at 7:00 p.m.

Mr. Gauld reviewed the meeting protocol for those in attendance.

(ii) Additions to the Agenda – Request for change of date for meeting for September.

(iii) Declaration of Interest

The Chair called for declarations of conflict of interest – at this meeting or a meeting at which a member was not present: No declaration was made.

(iv) Adoption of Minutes of previous meeting:

Adoption of minutes of previous meeting: (July 21, 2015).

Business arising from minutes: - None

Discussion / Correction(s): - None

Moved by: Christopher Price Seconded by: Ray Pearson

That the minutes of the July 21, 2015 meeting of the Kenora Planning Advisory Committee and Committee of Adjustment be approved as distributed.

Carried

(v) Correspondence relating to applications before the Committee - None

(vi) Other correspondence - B05/15 & B06/15 - NWHU

The Secretary-Treasurer indicated that there were no objections received from the NWHU for the Reiss and Appleby application after Committee made it's decision.

City records be provided

- 2) A Schedule to the Transfer/Deed of land form on which is set out the entire legal description of the parcel(s) in question and containing the names of the parties indicated on page 1 of the Transfer/Deed of Land form be provided.
- 3) Three original copies (not photocopies) of the reference plan of survey, bearing the Land Registry Office registration number and signatures as evidence of deposit therein, and illustrating the parcel(s) to which the consent approval relates and which must show in general the same area and dimensions as the sketch forming part of the application be provided.
- 4) That the City of Kenora Sewer and Water Supervisor is satisfied of the pipe size and location of the existing services, and that notification be provided to the Secretary-Treasurer of the Kenora Planning Advisory Committee.
- 5) That the easement be a minimum of 3m in width, measured 1.5 m from the centre of the pipe, where possible.
- 6) That the payment of any outstanding taxes, including penalties and interest (and any local improvement charges if applicable) shall be paid to the City of Kenora.
- 7) That prior to endorsement of the deeds, the Secretary-Treasurer shall receive a letter, from the owner or owner's Agent/Solicitor, confirming that conditions #1 through #6 have been fulfilled. Clearance letters from the City of Kenora and external agencies are to be included.

Carried

(ix) Old Business

a) Update on Official Plan

The Secretary-Treasurer commented that as of Friday, August 21st, 2015 there may only be six (6) modifications to make, per MMAH. It is expected by the end of August and will be submitted to Council for approval on September 15th, 2015.

(x) New Business

a) Norman Park

The Secretary-Treasurer commented that Norman Park was not included in the Beaches, Parks and Trails report in 2010. There will be public consultation on including this park with rest. She asked members to take a look at the park and make suggestions if they wish.

b) Keewatin Beach

The Secretary-Treasurer commented that Keewatin beach was also not included and will follow the same process as the Norman Park beach in order to be included.

c) Next meeting date

The gentleman that was present at this meeting thought he would obtain approval of his application tonight. The Committee was asked if the next meeting date could be moved up one (1) week. He expressed an urgency to get approval. Discussion ensued regarding the public's expectation that scheduled meeting dates being the third week of each month. Committee decided to uphold the September 15th, 2015 meeting date.

(xi) Adjourn

Moved by: Christopher Price

That the August 18th , 2015 Planning Advisory Committee meeting be adjourned at 7: 25 p.m.

Minutes adopted as presented this 15th day of September, 2015

CHAIR

SECRETARY-TREASURER